

AMADOR WATER AGENCY

Board of Directors Meeting

12800 Ridge Road, Sutter Creek, CA 95685

December 11, 2008

9:00 a.m.

Website Address: www.amadorwa.com

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

2. **ADDITIONS TO AGENDA**

Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2.

3. **STAFF REPORTS - 9:00 a.m. - 9:30 a.m.**

Staff Reports will be provided by Department Heads to update the Board of Directors on current activities within their areas of responsibility.

- 1) Construction
- 2) Operations
- 3) Administration
- 4) Engineering

4. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA**

Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of Amador Water Agency; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute time limit per person.

5. **CONSENT AGENDA**

Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

6. **AGENCY GENERAL**

A. 2007/08 Annual Audit

1. Presentation of Annual Audit by the Auditing Firm of Leaf & Cole –Direction to Auditors to finalize the financial audit ending June 30, 2008.

B. Election of Officers

1. President, Vice President, Secretary, and Clerk of the Board

C. 2009 Committee Assignments

1. Approval of the Committee Assignments for 2009 (effective December 11, 2008)

D. Board Calendar

1. Approval of the 2009 Board Calendar

- E. Adoption of Resolution No. 2008-37 approving a change to the conflict of interest code
- F. Board Member Responsibilities
 - 1. General discussion of Brown Act requirements and conflict of interest requirements
 - 2. Board Member Training Options
 - 3. Ethics Training

7. **IMPROVEMENT DISTRICTS**

- A. Improvement District No. 12 (Martell Wastewater System)
 - 1. Discussion of Martell Wastewater Disposal System interconnection with Sutter Creek and ARSA
 - 2. Discussion of City of Sutter Creek rate review
 - 3. Direction to prepare rate notices to implement cost increases due to City of Sutter Creek Wholesale Wastewater Rate increase

8. **FUTURE AGENDA TOPICS** -This item is to provide the Board Members an opportunity to request items to be placed on future agendas.

9. **CLOSED SESSION** may be called for the following matters

- A. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(a) – Existing litigation- Ken Berry vs. Amador Water Agency (Amador County Superior Court Case No. 08-CV-5592)
- B. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(a) – Existing Litigation- Amador Water Agency vs. Kenneth Perano, as Trustee of the Ernest W. Perano Exemption Trust, et al. (Amador County Superior Court Case No. 06-CV4189)

10. **ADJOURNMENT**

AMADOR WATER AGENCY

CONSENT AGENDA

December 11, 2008

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

1. MINUTES

A. Approval of minutes for Special Board Meeting of December 1, 2008

2. MISCELLANEOUS APPROVALS

A. Approval of accounts payable of the month of October, 2008

***** DATES TO REMEMBER ****

December 12, 2008 Mountain Counties Water Resources Association EID 10:30 a.m.

December 17, 2008 CAMRA meeting

December 25, 2008 Christmas Holiday Offices Closed

January 1, New Years Day Offices Closed

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Cris Thompson at (209) 223-3018 or (209) 257-5281 (fax). Requests must be made as early as possible, and at least two-full business days before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Amador Water Agency Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 12800 Ridge Rd, Sutter Creek CA 95685

BOARD OF DIRECTORS

Terence W. Moore Bill Condrashoff Gary Thomas Don Cooper Debbie Dunn

**AMADOR WATER AGENCY BOARD OF DIRECTORS
Special Board Meeting
December 1, 2008**

MINUTES

Directors Present: John P. Swift, President
David S. Thomas, Vice President
Madonna Wiebold

Directors Absent: Terence W. Moore
Paul Scott

Staff Present: Jim Abercrombie, General Manager
Michael Lee, Financial Services Manager
Stacey Lollar, Acting Clerk of the Board

CALL TO ORDER – President Swift called the Special Board meeting to order at 11:00 a.m.

CONSENT AGENDA

Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

MOTION: It was moved by Director Wiebold, seconded by Director Thomas and unanimously carried to approve the consent agenda

AMADOR WATER SYSTEM

- A. Plymouth Pipeline Project
1. Discussion and direction to authorize the Board President to execute the construction contract with Mountain Cascade, Inc.,
 2. Direct staff to issue a Notice to Proceed
 3. Authorize staff to complete this project not to exceed the estimated project cost of \$10,661,694

PUBLIC COMMENT – Bill Condrashoff requested clarification of total project costs. Staff and the board had a discussion and requested more information from Michael Lee, Financial Services Manager.

MOTION: It was moved by Director Thomas, seconded by Director Wiebold and unanimously carried to authorize the Board President to execute the construction contract with Mountain Cascade, Inc., to direct staff to issue a Notice to Proceed, and to authorize staff to complete this project not to exceed the estimated project cost of \$10,661,694 which includes, participation fees, contingency costs, construction costs, etc., provided the estimated project cost is reviewed with the new incoming board members at the next available board meeting,

Ayes: Directors John P. Swift, David S. Thomas, and Madonna Wiebold.
Noes: None
Absent: Paul Scott and Terence W. Moore.
Abstain: None

ADJOURNMENT

President Swift adjourned the meeting at 11: 50 a.m.

Stacey Lollar
Deputy Clerk of the Board of Directors
Approved: _____