

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

January 14, 2010

MINUTES

Directors Present: Bill Condrashoff, President
Debbie Dunn, Vice President
Terry Moore
Don Cooper
Gary Thomas

Directors Absent: None

Staff Present: Gene Mancebo, Interim General Manager
Stephen A. Kronick, Agency Counsel
Erik Christeson, Interim Engineering Manager
Chris McKeage, Operations Manager
Michael Lee, Financial Services Manager
Cris L. Thompson Clerk of the Board

MOTION: Director Thomas moved to open the meeting, seconded by Director Dunn and unanimously carried

CALL TO ORDER – President Condrashoff called the meeting to order at 9:03 a.m.

ADDITIONS TO THE AGENDA - There were no additions to the agenda.

DEPARTMENT REPORTS- (RM-A 0:00-0:29:10)

Operations Manager, Chris McKeage
Interim Engineering Manager, Erik Christeson
Financial Services Manager, Michael Lee

PUBLIC COMMENT (RM-A 0:29:11- 31:15)

There was no public comment- Director Dunn did announce that she has been appointed to the CSDA membership committee and the ACWA water management committee.

CONSENT AGENDA- (RM-A 31:33-34:08)

MOTION: It was moved by Director Thomas, seconded by Director Moore and unanimously carried to approve the consent agenda as amended. (RM-A 33:57)

MOTION CARRIED

AGENCY GENERAL

Discussion and direction on the inclusion of proposed projects in Capital Improvement Plans, Financial Plans, Budgets and Proposed Rate Increases (RM-A 34:36- 44:55)

No direction was given

Discussion and direction regarding terms and conditions for Agency Inter-Fund loans (RM-A 45:15-1:06:17)

After discussion, direction was given to send this item to the Budget and Finance committee.

RECESS was called at 10:10 a.m. **SESSION RESUMED** at 10:18 a.m.

Discussion and direction regarding Board correspondence and Brown Act compliance (RM-B 0:00:39- 18:50)

Director Moore suggested, and all Board members agreed that all members of the Board refrain from emailing other Board members about any subject other than scheduling meetings.

Local Contractors, Consultants and Vendors

Discussion and direction regarding consideration of preference for local contractors and vendors (RM-B 18:51-42:51)

MOTION: It was moved by Director Moore, seconded by Director Cooper and unanimously carried to adopt the recommendation of staff to provide a preference to local vendors with the 5% bid advantage and to direct staff to develop policy to send to the Rates and Rules committee and for the final draft policy to come back to the Board for approval.

Discussion and direction regarding support/representation of Board decisions (RM-B 43:56- 59:32) No direction was given

Proposed Revision to Policy 2090

Discussion and possible approval of the proposed revisions to Policy 2090 (Delegation of Authority) **(RM-B 59:50-1:12:01)**

MOTION: **(RM-B 61:14)** It was moved by Director Moore, seconded by Director Thomas, to accept the suggested policy changes.

After discussion:

MOTION was withdrawn and direction was given for Agency Counsel to review and the item will be brought back and placed on the Consent Agenda at a future meeting. (RM-B 72:01)

Grant Application Status

Discussion and direction regarding current grant application status

(RM-B 72:06 -01:26:56) Direction given to staff to make some adjustments to the graph presented by Manager Lee

AMADOR WATER SYSTEM

This item was moved up to accommodate Agency Counsel

Discussion regarding the Plymouth Water Service Agreement

(RM-B 1:28:28-1:55:43) Informational discussion only

RECESS was called at 12:15 **SESSION RESUMED** at 1:00 p.m.

AGENCY GENERAL

Management Efficiency Study

Discussion and direction regarding scope of work and funding for a Management Efficiency Study

(RM-C 0:00:10- 19:17)

Motion: **(RM-16:49)** It was moved by Director Moore, seconded by Director Dunn and unanimously carried to bring the Management Efficiency Study back during the 2010-2011 fiscal year and to also consider this item during budget planning for the 2010-2011 fiscal year and inclusion in the strategic plan update.

Discussion and direction regarding the Interim General Manager's term

(RM-C 19:20- 29:14)

MOTION #1: **(RM-C 24:39)** It was moved by Director Cooper that the term of Interim General Manager end effective the first of March and that between now and the first of March that the Board as well as in conjunction with the Personnel Committee take the necessary actions prepare the contract and the other terms and conditions of Gene Mancebo to be placed in the position as the General Manager, seconded by Director Moore.

MOTION #2: **(RM-C 27:03)** It was moved by Director Dunn Interim General Manager period end March 1st, 2010, seconded by Director Condrashoff.

MOTION #1 was withdrawn

MOTION #2 was not voted upon

This item has been deferred until after Closed Session

Public Comment:

Mr. Paul Scott **(RM-C 29:29- 31:54)**

RECESS was called at 1:35 p.m. **SESSION** resumed at 3:45 p.m.

Discussion and direction regarding proposed Mountain Counties Water Resources Association Water Policy Principles, Legislative Advocacy and Outreach Re-focus (RM-E 0:53- 14:01)

MOTION: It was moved by Director Dunn, seconded by Director Cooper and unanimously carried to approve the proposed Mountain Counties Water Resources Association Water Policy Principles, Legislative Advocacy and Outreach Re-focus with the exception of the proposal for less meetings.

MOTION CARRIED

AMADOR WATER SYSTEM

Discussion and direction regarding the lone Hydro project (RM-E 14:01-25:04)

MOTION: (RM-E 24:37) It was moved by Director Thomas, seconded by Director Dunn, and unanimously carried to authorize staff to prepare a Request for Proposals for Consultant Services to perform a Feasibility level study to determine the viability of the lone Hydro project and bring back a staff recommendation for Consultant contract award for approval and necessary budget augmentation.

MOTION CARRIED

AGENCY COUNSEL REPORT – No report

COMMITTEE MEETING REPORTS (RM-E 25:17- 1:18:59)

Public Relations – 11/19/09
Rules and Rates – 11/19/09
Engineering – 12/2/09 and 1/6/10
Budget & Finance – 12/16/09 and 1/6/10
Personnel – 1/6/10
ACWA Conference – 12/1/09
Joint Water – 11/16/09 and 12/21/09
UMRWA – 12/11/09

FUTURE AGENDA TOPICS This item is to provide the Board Members an opportunity to request items to be placed on future agendas.

Water Re Use scope of work Sierra Nevada Conservancy (copy of scope to Board)
Board Officer Rotation Policy 2020 review and consider broadening the extenuating circumstances section, suggested to send to rules and rates to evaluate
Creation of guidelines of incoming AWA officers
Review of will serve policies and potential changes to policy

January 28, 2010

- Conservation Plan
- Draft Audit
- LaMel Responses
- Clay Pit
- Tiger Creek/Silver Lake Pines Efficiency
- lone/Tanner Interim Project

February 11, 2010

- GSL Mitigated Negative Declaration
- Wild and Scenic Workshop

To Be Scheduled

- ARSA Workshop

CLOSED SESSION was called at 5:22 p.m. for the following matters
Pursuant to Government Code Section 54956.95 – Public Employee Performance Evaluation, Interim General Manager
Pursuant to Government Code Section 54956.8-Conference with Real Property Negotiators – Agency Negotiator, Gene Mancebo – concerning APN 044-110-109 Love

OPEN SESSION RESUMED at 7:13 p.m. with direction given to re-evaluate the Interim General Manager in March and consider possible appointment as permanent

It was moved by Director Thomas, seconded by Director Moore and unanimously carried to close the meeting.

ADJOURNMENT – President Condrashoff adjourned the meeting at 7:19 p.m.



Cris L. Thompson
Clerk of the Board of Directors

Approved: March 10, 2010