

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

JANUARY 28, 2010

MINUTES

Directors Present: Bill Condrashoff, President
Debbie Dunn, Vice President
Terry Moore
Don Cooper
Gary Thomas

Directors Absent: None

Staff Present: Gene Mancebo, Interim General Manager
Erik Christeson, Interim Engineering Manager
John Griffin, Supervising Engineer
Michael Lee, Financial Services Manager
Cris L. Thompson Clerk of the Board

MOTION: It was moved by Director Thomas, seconded by Director Cooper and unanimously carried to open the meeting.

MOTION CARRIED

CALL TO ORDER President Condrashoff called the meeting to order at 9:04 a.m.

ADDITIONS TO THE AGENDA There were no additions to the agenda.

PUBLIC COMMENT

Mr. Wendell Peart (RM-A 0:59- 11:35)

Mr. Vince DeStigter, Amador Citizens for Responsible Government
(RM-A 11:38- 12:53)

CONSENT AGENDA (RM-A 13:12-16:18) It was moved by Director Moore, seconded by Director Thomas to approve the consent agenda, President Condrashoff asked to pull this item and asked a few questions for clarification. Following the clarification the consent agenda item was unanimously carried to approve.

MOTION CARRIED

AGENCY GENERAL

2008/09 Annual Audit- Scheduled for approximately 9:15 a.m. (RM-A 17:00-

Regular Board Meeting

January 28, 2010

Page 1

1:28:00)

Presentation of Annual Audit by the Auditing Firm of Leaf & Cole –Direction to Auditors to finalize the financial audit ending June 30, 2009. Direction was given to staff to review the memorandum from Leaf and Cole regarding internal control suggestions and bring back to the Board for potential further review by the appropriate Board committee(s).

MOTION: (RM-A 1:28:38) It was moved by Director Moore, seconded by Director Cooper and unanimously carried to direct the auditing firm of Leaf & Cole to finalize the financial audit ending June 30, 2009 with suggested revisions.

MOTION CARRIED

RECESS was called at 10:33 a.m. SESSION resumed at 11:45 a.m.

Board Correspondence

Discussion and direction regarding draft response to Mr. Marty Stein’s letter of December 27, 2009 (RM-B 0:00:49-

President Condrashoff and Director Dunn disclosed that they both had previously discussed this item with Mr. Stein after receiving his initial letter

MOTION: It was moved by Director Dunn, seconded by Thomas and unanimously carried not to send a letter at this time to Mr. Stein and that the Board address the concerns at the February 1st brainstorming workshop and consider an update to the update publication after the February 1st meeting. (RM-B 29:46)

MOTION CARRIED

Water Conservation Plan- Scheduled for approximately 10:30 a.m. (RM-B 30:48-

Discussion and direction regarding the Agency’s draft Water Conservation Plan Discussion and direction of preliminary draft job description for a Conservation Coordinator

Direction was given to Ms. Dumas to use a starting point for the conservation budget, including the consideration of the coordinator position, to be between \$84,000 – \$100,000 for the first year and bring back suggested changes to the conservation plan tracked in red.

MOTION: It was moved by Director Cooper, seconded by Director Dunn and unanimously carried to go forward with our conservation program as has been summarized and outlined by Ms. Dumas (RM-B 1:46:51)

RECESS was called at 1:12 p.m. **SESSION RESUMED** at 2:07 p.m.

Sierra Nevada Conservancy Grant

Discussion of agreement, schedule and scope of work for the Regional approach to water reclamation project (RM-C 0:00:32- 24:35)

Direction was given to have Director Dunn and Director Thomas participate in the meeting process with stakeholders as part of the grant requirements.

Strategic Plan (RM-C 25:02- 54:37)

Discussion and direction format and Board expectations

Direction given to staff to move forward with the format example given to the Board with suggested changes. The creation of the vision statement and the core statement has been sent to the rules and rates committee.

Workload Prioritization

Discussion and direction regarding the prioritization of workload

Direction was given to staff to place prioritization list to excel with target dates and present during the General Manager's monthly report for review by the Board.

(RM-C 54:38- 1:31:45)

Conditional Will Serves

Discussion and direction regarding conditional will serve policy **(RM-C 1:31:58- 1:43:13)**

MOTION: (RM-C 1:43:13)

It was moved by Director Cooper seconded by Director Dunn and unanimously carried to send the conditional will serve discussion to rates and rules committee to research

MOTION CARRIED

COMMITTEE MEETING REPORTS (RM-C 1:43:25- 2:13:18)

Public Relations Committee (January 21, 2010)

Rules and Rates Committee (January 21, 2010)

Joint Water Committee (January 25, 2010)

UMWRA Meeting (January 22, 2010)

Mokelumne River Association (January 15, 2010)

Regional Planning Committee (January 6, 2010)

GENERAL MANAGER'S MONTHLY REPORT - (RM-C 2:14:52-2:27:02) General discussion of various issues for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration.

BOARD OF DIRECTOR DISTRICT REPORTS - (RM-C 2:27:13- 2:36:59)

The Board Members may report on various activities, meetings, etc. that they have been involved in within their respective districts. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

FUTURE AGENDA TOPICS -This item is to provide the Board Members an opportunity to request items to be placed on future agendas. **(RM-C 2:37:00-2:45:53)**

Add Lake Camanche Water Rates to the priority list

Financial Audit Memorandum- staff response

Presentation to Board regarding the state landscape ordinance

Regular Board Meeting

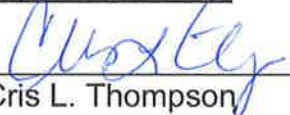
January 28, 2010

Page 3

Wild and Scenic panel discussion

MOTION: (RM-C 2:46:01) It was moved by Director Dunn, seconded by Director Thomas and unanimously carried to adjourn the meeting.

ADJOURNMENT – President Condrashoff adjourned the meeting at 4:52 p.m.



Cris L. Thompson
Clerk of the Board of Directors

Approved: March 11, 2010