

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting
November 12, 2009**

MINUTES

Directors Present: Bill Condrashoff, Vice President
Debbie Dunn
Don Cooper
Gary Thomas

Directors Absent: Terence W. Moore, President

Staff Present: Gene Mancebo, Interim General Manager
Stephen A. Kronick, Agency Counsel
Erik Christeson, Interim Engineering Manager
Barry Birge, Construction Superintendent
Michael Lee, Financial Services Manager
Karen L. Gish, Acting Clerk of the Board

CALL TO ORDER – Vice President Condrashoff called the meeting to order at 9:01 a.m.

MOTION: It was moved by Director Cooper, seconded by Director Dunn, and unanimously carried to open the Board meeting.

ADDITIONS TO THE AGENDA - There were no additions to the agenda.

STAFF REPORTS- (RM-A 00:01:10 - 00:56:04)

Construction Superintendent Barry Birge
Operations Manager Chris McKeage
Financial Services Manager Michael Lee
Interim Engineering Manager Erik Christeson

PUBLIC COMMENT – (RM-A 00:56:15 - 01:08:00)

Ms. Roseanne Chamberlain, LAFCO – Government Leadership Award
Ms. Bertha Underhill, CCWD Director

CONSENT AGENDA- (RM-A 01:08:05 – 01:12:30)

MOTION:(RM-A 01:12:28)

It was moved by Director Cooper to approve the consent agenda. Motion did not carry due to no one seconding the motion.

MOTION: It was moved by Director Cooper, seconded by Director Thomas and unanimously carried to approve the consent agenda with suggested revisions.

MOTION CARRIED

RECESS was called at 10:15 a.m.; **SESSION RESUMED** at 10:23 a.m.

AMADOR WATER SYSTEM

Regional Wastewater System (RM-B 00:03:00 – 00:03:34)

Presentation by Mr. Ed Arata (RM-B 00:03:35 – 00:19:44)

Requesting that the AWA Board issue a letter to City of Sutter Creek promoting a regional wastewater plan

Amador Regional Sanitation Authority (ARSA) (RM-B 00:19:45 – 02:13:56)

Presentation by Stephen Kronick Regarding ARSA Agreements

Counsel Kronick and Manager Mancebo presented background information on the beginning of ARSA and the current contracts. Counsel Kronick stated that this presentation will be conducted over two-three meetings.

Public Comment:

Mr. Rob Duke, City of Sutter Creek/ARSA

LUNCH BREAK was called at 12:35 p.m.; **SESSION RESUMED** at 1:28 p.m.

AGENCY GENERAL

Administration Policy Manual

Adoption of Rosenbergs5070

Following discussion, the following motion was made:

MOTION: (RM-C 00:11:30-00:12:25)

It was moved by Director Cooper, seconded by Director Dunn, and unanimously carried to adopt Rosenberg's Rules of Order as modified.

Agency On Call Contracts (RM-C 00:13:00 – 00:37:51)

Discussion and direction regarding contracts between AWA and annual service providers

Interim Engineering Manager Christeson summarized recommendation of the Engineering Committee.

MOTION:

It was moved by Director Dunn to Adopt On Call Contracts providing that Counsel Kronick and Interim Engineering Manager Christeson discuss and concur on the paving contract; seconded by Director Cooper, and unanimously carried.

Quarterly Investment Report

Presentation by Financial Services Manager Lee of the Agency's Investment Portfolio Status (RM-C 00:37:52 – 00:55:54)

Financial Services Manager Lee updated the Board on the Agency's current investment portfolio.

GASB 45 (RM-C 00:55:55 – 01:02:54)

Discussion and direction regarding proceeding with audit requirements

Financial Services Manager informed the Board of a new option to comply with GASB 45 requirements. Staff is requesting a potential augmentation of \$1,500 for the program depending on where the budget falls at the end of the fiscal year.

MOTION:

It was moved by Director Dunn to augment the budget for the cost of the study and labor to complete the study, seconded by Director Thomas, and unanimously carried.

Emergency Generator for the Administration Office (RM-C 01:03:01 – 02:06:45)

Discussion and direction regarding purchase and installation of an emergency generator for the Administration Office

The Board provided staff with direction to do further research and bring back at a future board meeting.

AGENCY COUNSEL REPORT (RM-C 02:06:46 – 02:36:21)

COMMITTEE REPORTS (RM-C 02:36:33 – 02:36:34)

Conference Report – Sierra IRWMP Summit – 10/16/09
Carryover to next meeting

FUTURE AGENDA TOPICS (RM-C 02:36:35 – 02:44:35)

CLOSED SESSION- was called at 4:13 p.m. for the following matters:


Pursuant to Government Code Section 54957.6- Conference with Labor Negotiators (Gene Mancebo and Karen Gish) – Department Heads, Management Group, AWA Employees Association and Confidential Group Negotiations

OPEN SESSION resumed at 4:16 p.m.

MOTION:

It was moved by Director Thomas, seconded by Director Cooper, and unanimously carried to adjourn the meeting.

ADJOURNMENT – Vice President Condrashoff adjourned the meeting at 4:17 p.m.



Karen L. Gish
Acting Clerk of the Board of Directors

Approved: 12/10/09